

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 25TH APRIL 2022 AT 7.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOMS/OFFICE, 239A
PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY, PR6 7PY**

PRESENT: Councillor Mr P Gabbott (Chairman)
Councillor Mrs C Billouin
Councillor Ms C Bromilow
Councillor Ms J Cronshaw
Councillor Mrs G Charlesworth
Councillor Mrs D Dowrick
Councillor Mrs S Edwards-Williams
Councillor Mrs L Farnworth
Councillor Mr S Lowe
Councillor Mr S Maddock
Councillor Mrs G Ormston
Councillor Mr D Rogerson
Councillor Mr N Whitham (13)

In Attendance: Councillor Mrs M Cullens
Councillor Mr A Cullens
Mrs L Gallagher (Admin Assistant)
Mrs TD Morris (Clerk)

ACTION

WELCOME

All the participants were welcomed to the meeting.

The Chairman thanked Cllr S Maddock on behalf of the Clerk and Administrative Assistant for all his help with setting up the new office and meeting rooms.

8516 APOLOGIES

Apologies were received and accepted for Councillor M Clifford, Councillor D Clough (2)

8517 DECLARATION OF INTEREST

Councillor P Gabbott declared an interest as a sitting Executive Member for Housing at Chorley Councillor and on the Planning Committee. Councillor S Maddock declared an interest as a Squadron Leader for 92 (Chorley) Air Training Corp.

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

8518 PUBLIC PARTICIPATION

There was no public participation at the meeting

8519 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 21ST MARCH 2022

It was RESOLVED that the minutes of the Ordinary Parish Meeting held on Monday 21st March 2022 were deemed correct and were duly signed by the Chairman.

8520 MATTERS ARISING (CLERKS REPORT)

The Clerk's report was circulated to the Members prior to the meeting. The report was received with thanks.

8521 REPORTS

1.The report from the Lancashire Wildlife Trust on Back Lane Woods was circulated to the Members prior to the meeting. The report was received with thanks.

2.The Redrow report on the Nell Lane development was circulated to the Members prior to the meeting. The report was received with thanks.

Cllr N Whitham raised a concern about the pressure of extra traffic on the junction of the A49. He stated he wasn't requesting action to be taken but wanted the concern to be recorded.

It was noted that when/if the planning application was received by the Parish Council for consultation the application would be considered in the normal way.

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

8522 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

1. Payments April 2022

PAYMENTS LIST									
Voucher	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
19	05/04/2022	Yorkshire Bank		Sundries	Priced 2 Clear	S	2,436.00	487.20	2,923.20
18	06/04/2022	Yorkshire Bank		Office Supplies	Amazon (1)	S	133.32	26.67	159.99
16	11/04/2022	Yorkshire Bank	B/T	Annual Charge Refuse E	Chorley Council	Z	130.00		130.00
17	11/04/2022	Yorkshire Bank	B/T	Sundries	Fishergate Parking	Z	2.00		2.00
15	19/04/2022	Yorkshire Bank	B/T	Sundries	Asda	S	12.92	2.58	15.50
14	20/04/2022	Yorkshire Bank	B/T	Office Supplies	X2 Connect Limited	S	11.60	2.32	13.92
24	21/04/2022	Yorkshire Bank	B/T	CLW Bowling Green Mair	Allan Fielden	Z	180.00		180.00
21	25/04/2022	Yorkshire Bank	00206	CIL	The Lancashire Wildlife	S	12,450.00	2,490.00	14,940.00
22	25/04/2022	Yorkshire Bank	B/T	Cunnery Meadow Play A	Stringfellow Building Co	S	105.32	21.06	126.38
23	25/04/2022	Yorkshire Bank	B/T	CLW Bowling Green Mair	SRI Watering Systems	S	204.00	40.80	244.80
13	25/04/2022	Yorkshire Bank	S/O	Salary	Lengthsmen CD	X	76.00		76.00
20	25/04/2022	Yorkshire Bank	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
2	25/04/2022	Natwest Bank	S/O	Salary	Lengthsmen JI	E	114.00		114.00
3	25/04/2022	Natwest Bank	S/O	Salary	Lengthsmen DH	E	190.00		190.00
4	25/04/2022	Natwest Bank	S/O	Salary	Lengthsmen DM	E	228.00		228.00
5	25/04/2022	Yorkshire Bank	S/O	Salary	Employee 01	E	1,601.05		1,601.05
6	25/04/2022	Natwest Bank	D/D	Pension	LCC Pension Employee	E	610.57		610.57
8	25/04/2022	Yorkshire Bank	S/O	Salary	Lengthsmen ME	E	304.00		304.00
10	25/04/2022	Yorkshire Bank	S/O	Salary	Employee 02	E	935.12		935.12
1	25/04/2022	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	73.00	14.60	87.60
7	25/04/2022	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
9	25/04/2022	Yorkshire Bank	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
11	25/04/2022	Yorkshire Bank	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
12	25/04/2022	Yorkshire Bank	D/D	Phones/Broadband	BT	S	52.30	10.46	62.76
Total							19,985.10	3,113.07	23,098.17

The following receipts were noted:

2. Receipts March 2022

RECEIPTS LIST								
Voucher	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
42	Yorkshire Bank	B/T	Bank Interest	Yorkshire Bank	Z	1.97		1.97
40	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	0.32		0.32
41	Yorkshire Bank		Office Furniture	Euxton Parish Council	Z	500.00		500.00
Total						502.29		502.29

3. Bank Reconciliation at 31st March 2022

The Bank Reconciliation Report was received and noted by the Members and signed off by Councillor C Bromilow.

Chairman's Signature.....



8523 PLANNING APPLICATIONS

1. Application no: 22/00302/CLPUD Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension. Location: 10 Levens Drive, Clayton-Le-Woods, Leyland, PR25 5SS

2. Application no: 22/00311/DIS Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Application to discharge conditions 11 (drainage management plan), 17 (site access and the off-site works of highway improvement completion) and 18 (site access construction details) attached to planning permission 20/00725/CB3MAJ (Section 73 application to vary condition 18 (site access construction) attached to planning permission 20/00124/CB3MAJ (Section 73 application to vary conditions 3 (approved plans), 4 (materials) and 5 (parking layout) attached to planning permission 17/00954/FULMAJ (Erection of part three storey, part two storey, part single storey GP surgery, pharmacy and community cafe with associated car parking, access and landscaping following demolition of existing building)) to alter the timing for the construction of the site access) Location: Whittle GP Surgery, 239 Preston Road, Clayton-Le-Woods, Chorley, PR6 7PY

3. Application no: 22/00370/TPO Case Officer: Bill Whisker - 01257 515642 Ward: Clayton East, Brindle And Hoghton Proposal: Application for works to protected trees - Chorley BC TPO 1 (Clayton-le-Woods) 1984: G1 - Lateral reduction of up to 4 metres on branches overhanging gardens of 119 and 121 Maypark. Location: 119 Maypark, Bamber Bridge, Preston, PR5 8JE

4. Application no: 22/00411/PDE Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Notification of a proposed single storey rear extension measuring 5.10m depth, with eaves height of 3m, and a maximum height of 3.7m Location: 46 Masonfield, Bamber Bridge, Preston, PR5 8HP

5. Application no: 22/00223/FULHH Case Officer: Chris Smith - 01257 515223 Ward: Clayton West And Cuerden Proposal: Erection of new pitched roof over existing garage Location: 18 Bankside, Clayton-Le-Woods, Chorley, PR6 7PZ

6. Application no: 22/00050/FUL Case Officer: John Daniel Jaques

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

Ward: Clayton West And Cuerden Proposal: Provision of 2.5m wide multi user access path, mounded resting points, retaining wall and replacement of existing footbridge Location: Land Adjacent To Cuerden Valley Park Trust Visitor Centre, Visitor Centre, Berkeley Drive, Cuerden, Bamber Bridge, Preston, PR5 6BY

7. Application no: 22/00403/FUL Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Section 73 application to vary condition 17 (off site open space scheme) attached to planning permission 18/00813/FUL (Erection of two detached dwellings, conversion of stables to dwelling and extension to existing bungalow following demolition of storage barn and outbuildings) to alter the wording of the condition to enable demolition works to commence prior to the approval of a scheme for the provision of off-site public open space. Location: Berkeley Farm, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AU

8. Application no. 22/00396/FULHH Proposal: Roof alterations including raising of ridge height incorporating rear roof dormer extension to provide second floor accommodation and installation of roof lights Location: 38 Hunts Field Clayton-Le-Woods Chorley PR6 7TT

9. Application no. 22/00381/FULHH Proposal: First floor addition to an existing single storey side element Location: 30 The Elms Clayton-Le-Woods Chorley PR6 7TU

10. Application no. 22/00410/FULHH Proposal: Two storey side extension and single storey rear extension Location: 46 Masonfield Bamber Bridge Preston PR5 8HP

It was discussed that Planning applications number 6 and 7 were part of the Cuerden Parish and not Clayton-le-Woods and therefore we could not make a comment. The Clerk apologised for the confusion in this matter.

The Chairman thanked Councillor G Charlesworth for all her hard work in scrutinising each application in detail.

8524 CORRESPONDENCE

1. 7 COUNTY CLOSE – request for access for a digger to build a retaining wall.

It was agreed to defer until we get further information from the resident.

Clerk

Chairman’s Signature.....



2. BACK PAY – request for back pay for Mrs G Egan to be delegated to Finance Committee

It was noted that Mrs G Egan had requested back pay. It was agreed that the Clerk would provide the exact figure to be paid to the Finance Committee or Ordinary Parish Meeting, whichever met first.

Clerk

3. GRANT REQUEST – from 92 (Chorley) Air Training Corp for Flight Simulator Equipment

It was agreed that the Clerk will liaise with Cllr S Maddock to obtain the minimum and maximum amounts being requested and the Clerk would bring this to the Finance Committee.

Clerk

4. FLOODLIGHTS AT LIDL – Lit in support of Ukraine (long term plans/cost)

It was discussed that since February 2022 the floodlights opposite Lidl had been lit yellow and blue in support of Ukraine.

Cllr P Gabbott listed options discussed at the Management Committee Meeting including to turn the lights off immediately, keep the lights on until the Jubilee and then change colours for the Jubilee or keep the lights yellow and blue for the duration of the conflict.

Cllr S Lowe queried what other public buildings were doing and it was discussed that they remained yellow and blue. Cllr S Lowe also advised he had noticed the lights were lit 24 hours per day including during daytime. Cllr S Maddock suggested getting a cost for a sensor. It was agreed for the Clerk to get some costs for a sensor.

Clerk

The Clerk advised the Eon bill has not yet been received and she could estimate based on costs of electricity last year, how much the floodlights were costing the Council.

Clerk

Cllr S Edwards-Williams proposed that the floodlights be left on until the Jubilee in June 2022 and then changed to red, white and blue.

It was RESOLVED to accept the proposal.

Chairman’s Signature.....



8525 DATE OF NEXT MEETING

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 16th May 2022 at 7.30pm at the Parish Council Community Meeting Room/Office, 239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY.

Clerk

The Annual General Meeting is scheduled for Monday 16th May 2022 at 7.00pm prior to the main meeting above. A letter of invitation will be sent to the Members separately.

Committee Meeting /WG Schedule

- Summer Fair Working Group to be scheduled by Cllr M Clifford
- Play & Leisure Committee Meeting to meet once the Summer Fair Working Group has met. To be scheduled by Cllr S Edwards-Williams.
- Communications Committee Meeting Monday 23rd May 2022 at 7:00pm.
- Finance Committee Meeting to be scheduled by Cllr D Clough.

The Chairman Cllr P Gabbott reminded the Members that if they were unable to attend Committee meetings that they should pass on their apologies to the Clerk in a timely manner so that Officer time is not wasted on preparations.

Chairman’s Signature.....